

Contracting procedures for iMercado and IMBARQ files

Below are the procedures for contracting the iMercado files module.

1 – To join iMercado are required to submit the Instrument of Agreement with the iMercado Rules, in accordance with the procedures set forth below:

- I. Fill out all of the blank fields;
- II. Print two copies;
- III. Collect two signatures from the responsible parties or legal representatives of the company;
- IV. Request that the responsible parties initial all of the pages;
- V. Collect the signatures of the witnesses;
- VI. Submit the hard copy version to:

BM&FBOVESPA S.A.

Gerência de Desenvolvimento de Serviços
Rua XV de Novembro, 275 - 6º andar
CEP: 01013-001 - Centro - São Paulo – Brasil

2 – To access iMercado via internet for manual download of IMBARQ files, must fill out all of the fields of the **Application for iMercado Access** and make a submission via email to bvmfsolution@bvmf.com.br, together with a copy of the following documents:

- ✓ Copy of the Corporate Bylaws/Articles of Association and Ratification of the articles issued by the Brazilian Central Bank.
- ✓ Copy of the Minutes of the Election of administrators and Ratification issued by the Brazilian Central Bank.
- ✓ Copy of the Power of Attorney – only to be submitted should the Instrument of Agreement with the iMercado Rules be signed by attorneys-in-fact.

Institutions that wish to receive IMBARQ files automatically and which do not have access to BM&FBOVESPA must, in addition to complying with the above mentioned procedures, access the [BM&FBOVESPA Technology Infrastructure Access Manual](#), define the connection that will be used then send an email to bvmfsolution@bvmf.com.br describing the chosen form of access and requesting the procedures and costs for contracting the connection and the Secure Client which is a file sharing system.